

**Admission and Fee Regulatory Committee, Haryana**  
**SCO-38-39, Sector-17 A, Chandigarh**

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From

The Director-General-cum-Member Secretary,  
 Admission & Fee Regulatory Committee, Haryana  
 SCO 38-39, Sector 17-A, Chandigarh.

To

The General Secretary,  
 Lord Shiva College of Pharmacy,  
 Near Civil Hospital, Sirsa.

Memo No. 518 /A&FRC

Dated: 03.08.2021

**Subject:- Proposal for fixation of fee for B.Pharmacy Course for the academic session 2021-22.**

On consideration of above fee proposal, Admission and Fee Regulatory Committee has allowed the fee structure for the session 2021-22 for B.Pharmacy Course as follows:-

Tuition Fee ( per annum)	₹48,100/-
Development Fee( per annum)	₹ 7,200/-
Total	₹55,300/-

The committee also fix the students fund and caution money as follows:-

Student fund per student per year	Caution money- college (one time only) refundable	Caution money Hostel/Mess (one time from Boarders/hostellers only) refundable
₹2000/-	₹2000/-	₹2000/-



The above decision is conveyed for your information and necessary action. The details excerpt of the meeting concerning your fee proposal is separately enclosed to apprise you as to how your fee proposal has been dealt by the Committee.

The above fee is subject to the terms and conditions/guidelines mentioned in **Annexure 1 & 2**. The institute will also follow the guidelines already issued by this Committee from time to time.

You are requested to reflect the above fee in the prospectus and also on website of your institute and submit a copy of the prospectus, when published, to the Admission and Fee Regulatory Committee for record.

DA/as above

  
**Joint Director (A&FRC)**  
**Admission and Fee Regulatory Committee,**  
**Haryana, Chandigarh.**  


**Excerpt from Minutes of Admission & Fee Regulatory Committee, Haryana meeting dated 27.07.2021 concerning the proposal for fixation of fee for B.Pharmacy course for the academic session 2021-22 of Lord Shiva College of Pharmacy, Sirsa.**

Lord Shiva College of Pharmacy, Sirsa (later referred to as 'institute') has submitted the proposal for revision of fee for the academic session 2021-22 for course 'B.Pharmacy'.

As per the information supplied by the institute, the Trust 'Lord Shiva Charitable Trust' established in the year 1983 has set up this 'institute'.

Fee for B.Pharmacy course of the institute was earlier fixed vide order dated 28<sup>th</sup> of May, 2009 by then State Fee Committee as follows:-

Tuition Fee Per student per year	Development fund per student per year	Student fund per student per year	Caution Money- College (one time, refundable)	Caution Money- Hostel/Mess (one time from Boarders/Hostllers only, refundable)
₹37000/-	₹8000/-	₹1500/-	₹2000/-	₹2000/-

The above fee was subject to the terms and conditions as mentioned in the order dated 28<sup>th</sup> of May, 2009. The institute initially submitted joint proposal for revision of fee of B.Pharmacy, D.Pharmacy and DMLT courses on 21<sup>st</sup> of December, 2020. Vide letter dated 15<sup>th</sup> of March, 2021, the institute was asked to submit separate fee proposals for each course. Again vide letter dated 22<sup>nd</sup> of March, 2021, the institute was asked to respond to the letter dated 15<sup>th</sup> of March, 2021 so that necessary action may be taken in the matter. On request of the institute it was allowed time up to 9<sup>th</sup> of April, 2021. The institute submitted revised fee proposal on 8<sup>th</sup> of April, 2021 proposing fee for B.Pharmacy course as follows:-

Tuition Fee (TF)	Rs. 49,600/-
Development Fee (DF)	Rs. 7,400/-
Total Fee	Rs. 57,000/-

The proposal submitted by the institute was considered by the Committee and sent to Sh. Neeraj Jain, worthy Chartered Accountant, Member of the Committee for scrutiny of the financial statements submitted by the institute with fee revision proforma and to give analysis report.

Sh. Neeraj Jain submitted analysis report on 15<sup>th</sup> of June, 2021 wherein he computed the fee for B.Pharmacy course, on the basis of financial statements/data submitted by the institute, as follows:-

Tuition Fee (TF)	Rs. 48,100/-
Development Fee (DF)	Rs. 7,200/-
Total Fee	Rs. 55,300/-

The analysis report justifies the difference between the proposed fee and revised fee on following grounds:-

1. The institute has taken only cost for calculation of TF of one year only, whereas the TF is to be calculating by averaging the previous three years and projected two years.
2. Institute had spent more on advertisement, while as per A&FRC meeting held on 17 January 2019, it was notified that advertisement spend cannot exceed INR 200 per student.

Analysis report refers toward decisions of this Committee in the meeting held on 17.01.2019 concerning legal expenses, depreciation, interest on loan which cannot be taken into consideration as operational cost for determining the fee structure. In this meeting it was also decided that fee per student shall be computed on the basis of actual number of students admitted or 80% of the actual sanctioned strength, whichever is higher.

The analysis report submitted by Sh. Neeraj Jain was considered in the meeting of the committee held on 29<sup>th</sup> of June, 2021 and it was resolved as follows:-

*"As per section 17(2) of Haryana Private Technical Educational Institution (Regulation of Admission and Fee) Act, 2012, an opportunity is to be given before determination of fee to Private Technical Educational Institutions, parents or guardians and representative of the students already studying therein, to express their viewpoints in writing.*

*It is resolved that notice to parents/guardians and representatives of the students already studying in aforesaid institutes be given through publication of notice in Haryana edition in anyone English newspaper and anyone Hindi Newspaper. The institute concerned be written a letter to express their viewpoints in writing with respect to the determination of the fee. Copy of the analysis reports be also supplied to the institute with the request to place notice for information to the parents/guardians and representatives of the students, on the notice board and also the website of the institute with copy of analysis report. The institute will also permit its students their*

*representative/ parents/ guardians to inspect the analysis report in its office during working hours. Institute will apprise of compliance in this regard within 7 days of receipt of letter. Notice with analysis report be also placed on website of the committee.*

*It is further clarified that analysis report submitted by Sh. Neeraj Jain, Hon'ble C.A Member has not been accepted by the committee so far. It will be considered along with viewpoints in writing and submissions of the Technical Institutions, representatives/parents/guardians of students of the institute, if any, received. Sh. Sunil Gupta, Joint Director will do the needful in this regard at the earliest.*

*The Institute Parent/Guardian/representatives of students of the Technical Institutions may express their viewpoint in writing within 15 days of the publication of notice in the newspaper/receipt of letter. Fix the matter for personal hearing of representative of Institute, student, their representative, guardian/parent on 27.07.2021 in the office of A&FRC at Chandigarh."*

The analysis report was conveyed to the Institute and was also displayed on its website for information to the parents, guardian and representative of the students. A notice was also published to this effect in the newspapers The Tribune and Amar Ujala dated 03.07.2021. The concerned parties were asked to appear before the Committee on 27.07.2021 at 11.30 AM. None on behalf of the parents, guardian or representative of the students of the Institute came forward to appear on 27.07.2021. No written submission on behalf of any student their representative, parents or guardian was received.

Before proceeding further to finalize the fee and keeping in view the interest of Justice, representative of the institute was called to appear in person to make submission before the committee on 27<sup>th</sup> of July, 2021. The Institute was also requested to place a notice on the notice board/website for the students, their parents/guardian and representative to appear for hearing before the Committee on that day at 11.30 AM. Similar notice was also placed on the website of this Committee [www.techeduhry.gov.in](http://www.techeduhry.gov.in)

In the meeting of Committee held on 27.07.2021 for consideration of this fee proposal, Sh. Som Parkash Bishnoi, General Secretary attended the meeting as authorized representative of the Institute. He submitted that in the analysis report the statements of expenses of Institute, actual and projected, have been duly looked into and the Institute feels satisfied if the fee as computed in the analysis report be allowed to be charged for B.Pharmacy Course for the academic session 2021-22 onward.

The Committee has carefully gone through the proposal submitted by the Institute and the analysis report. While fixing/revising the fee for any course the

Committee is guided by the financial statements/data submitted by the Institute along with fee revision proforma. These statements/data was sent to Sh. Neeraj Jain, worthy Chartered Accountant Member of the Committee for analysis report. He on scrutiny of the financial statements/data submitted by the Institute prepared analysis report, supported with annexures extracted from the statement/data provided by the Institute. The same was supplied to the Institute and publicized on Website of the Committee and of the Institute for information of parents/guardian and representatives of the students. Neither the Institute nor any parents/guardian and representatives of the students has come forward with any suggestions/written submissions or objections with regard to the fee computed by worthy Chartered Accountant Member of the Committee in analysis report.

The Committee on perusal of fee proposal, financial statements enclosed, analysis report and the annexures with it, is of the view that the analysis report proposes the fee after taking into consideration the expenses of the institute on faculty (teaching and non teaching), operational and maintenance expenses and fee charged by council, affiliating university and Haryana State Board of Technical Education, as permissible to be considered as per section 17 (1) of Haryana Private Technical Educational Institution (Regulation of Admission and fee) Act, 2012. The Fee for B.Pharmacy course offered by the institute was fixed vide order dated 28.05.2009 by then State Fee Committee, as ₹37,000/- (Tuition Fee) and ₹8,000/- (Development Fee) per annum. The fee computed in the analysis report is ₹48,100/- (Tuition Fee), ₹7,200/- (Development Fee), Total ₹55,300/- per annum.

In the analysis report the expenses on the books, computers, equipment, operational cost and faculty have been taken as per the statement submitted by the Institute.

Taking a rational view, on perusal and consideration of the fee proposal, analysis report and the oral submission by the representative of the Institute, it is resolved to fix the fee of the Institute for B.Pharmacy Course for the session 2021-22 as follows:-

Tuition Fee ( per annum)	₹48,100/-
Development Fee( per annum)	₹ 7,200/-
Total	₹55,300/-

The committee also fix the students fund and caution money as follows:-

Student fund per student per year	Caution money- college (one time only) refundable	Caution money Hostel/Mess (one time from Boarders/hostellers only) refundable
₹2000/-	₹2000/-	₹2000/-

The above fee is subject to the terms and conditions/guidelines mentioned in **Annexure 1 & 2**. The institute will also follow the guidelines already issued by this Committee from time to time.

  
**Joint Director (A&FRC)**  
**Admission and Fee Regulatory Committee,**  
**Haryana, Chandigarh.**  


## Annexure-1

The above fee structure is subject to the following terms and conditions:

1. The fee shall be collected semester-wise and not for entire year.
2. Faculty shall be recruited as per AICTE/ PCI/Council of Architecture or any other regulatory body (as applicable) Norms and pay scales/DA as approved by regulatory body (above) shall be given which shall be seen by the Committee at the end of every financial year. If any faculty positions is found vacant or at less pay and perks, the proportionate amount maybe recovered by the Committee and utilized for scholarships for weaker section students.
3. Every penny collected from students, whatsoever, and in any form, shall be well accounted for. The head-wise account shall be separately maintained and included in college/ institution accounts. No diversion of fund from the institution shall be made. The Institutions shall submit the audited balance sheet upto 30<sup>th</sup> June of every year to the the Committee.
4. The Freeships/scholarships, if any, shall be inclusive in Tuition fee.
5. The Society/Trust expenditure shall not be claimed in the Institution. The account of institution shall be separate from the account of Society/Trust.
6. The faculty status shall be updated in mandatory disclosures every month.
7. Institutions are free to earn upto 5% of receipts through extra professional and academic activities such as short term and long term courses, training, consultancies, R & D projects, Placement activities etc. The funds so generated shall be utilized in establishing a corpus fund to take care of the staff development, student welfare, infrastructural development and any unforeseen expenses etc. Separate account shall be maintained for receipts, expenditure and transfer of surplus to corpus fund.
8. Mandatory disclosures on format prescribed by AICTE or any other regulatory authority like PCI/Council of Architecture shall be updated by all the institutions from time to time.
9. The higher amount of money, collected from NRI students shall be utilized for benefiting students such as from economically weaker section of the society, as per the spirit of P.A Inamdar case.
10. There should be hostel in campus for 50% of the capacity.



11. Against Capital investment, sufficient investment must be from corpus.
12. A copy of Guidelines issued by the Committee regarding charging of different amounts under various heads other than Tuition Fee, Development Fund, Student Fund, Caution Money is attached.



Joint Director,  
for Director-General-cum-Member Secretary,  
Admission & Fee Regulatory Committee,  
Technical Education, Haryana,  
Panchkula.



**Guidelines issued by Admission and Fee Regulatory Committee, Haryana regarding charging of different amounts under various heads other than Tuition Fee, Development fund, Student fund, Caution Money**

1. Hostel & Mess charges: Rs. 45000/- per student which shall include lodging, boarding, water & electricity, reading room, computer, work station, gym and sports/necessary furniture & furnishings. However there can be a variation of 10% depending up to locale and specific demands. Laundry and Canteen etc shall be on actual basis and optional. Cost of A.C. room would be separate which could be on an average Rs. 9000/- to 10,000/- extra.
2. Transport:- It has to be as per actual, however not beyond Govt. fare per km. + up to 50%.
3. University/Board and Examination fee;-as per actual.
4. Prospectus:- only once in the course and should not be more than Rs. 500/-
5. Placement Brochure:- Chargeable only once (in final year) and should not be more than Rs. 500/-.
6. Insurance:- Actual basis.
7. Uniform:- Rs. 3000/- which shall include one Blazer, two trousers, two shirts, one tie, two socks. Subsequent requirement optional and chargeable.
8. Additional charges for items like generator, internet (Wi-Fi), Book Bank (minimum 3 books) EDP. Etc.etc. may be taken only if these facilities are provided. However, it should not be more than 5% of the sum of total of the tuition fee+ development fund and proportionately less as decided by the Committee.

**Every institute is required to fix all the charges accordingly and reflect in their prospectus & on their website and must necessarily submit a copy of prospectus and placement brochure to Admission and Fee Regulatory Committee.**